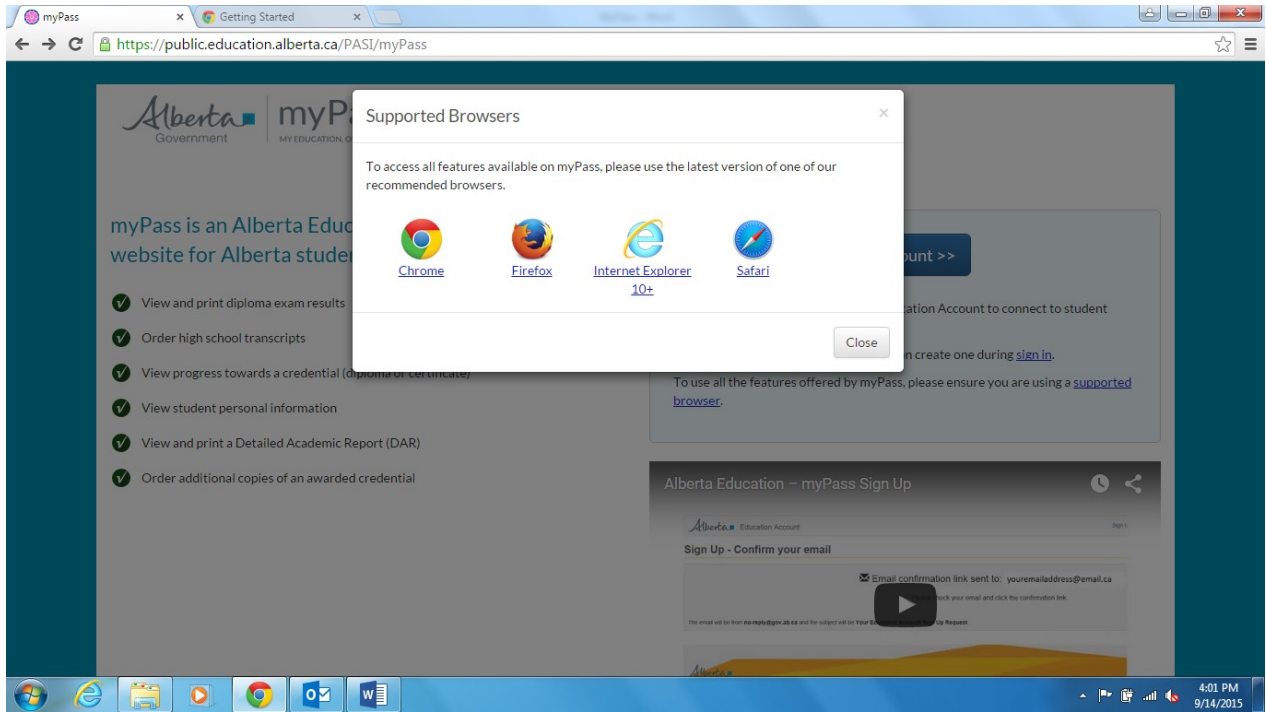


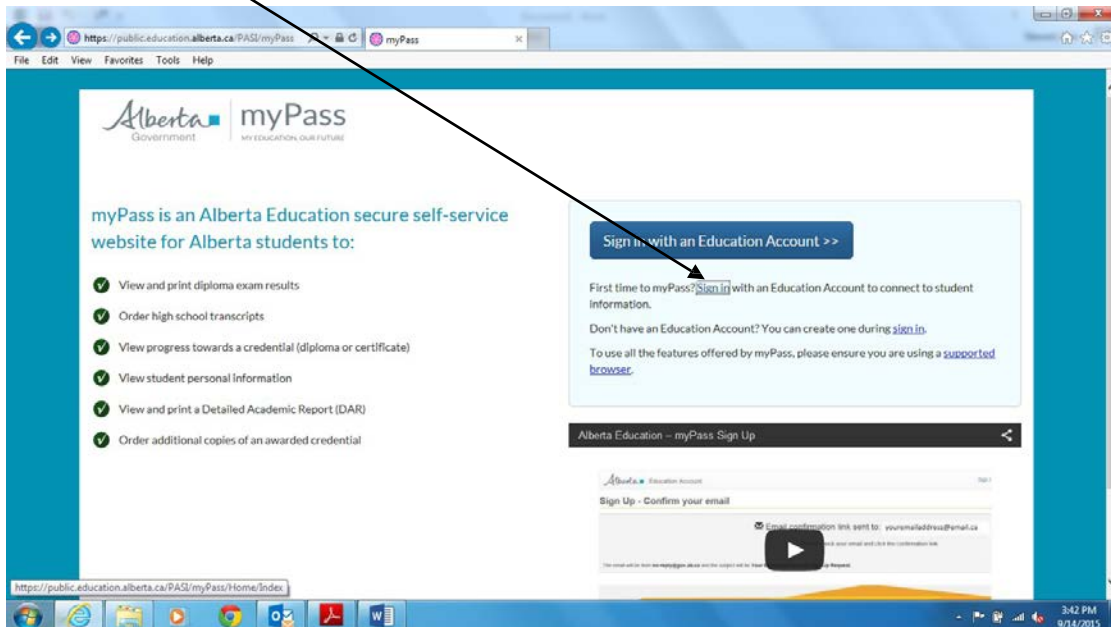
MyPass Instructions

Before you begin, you will need your Alberta School Number

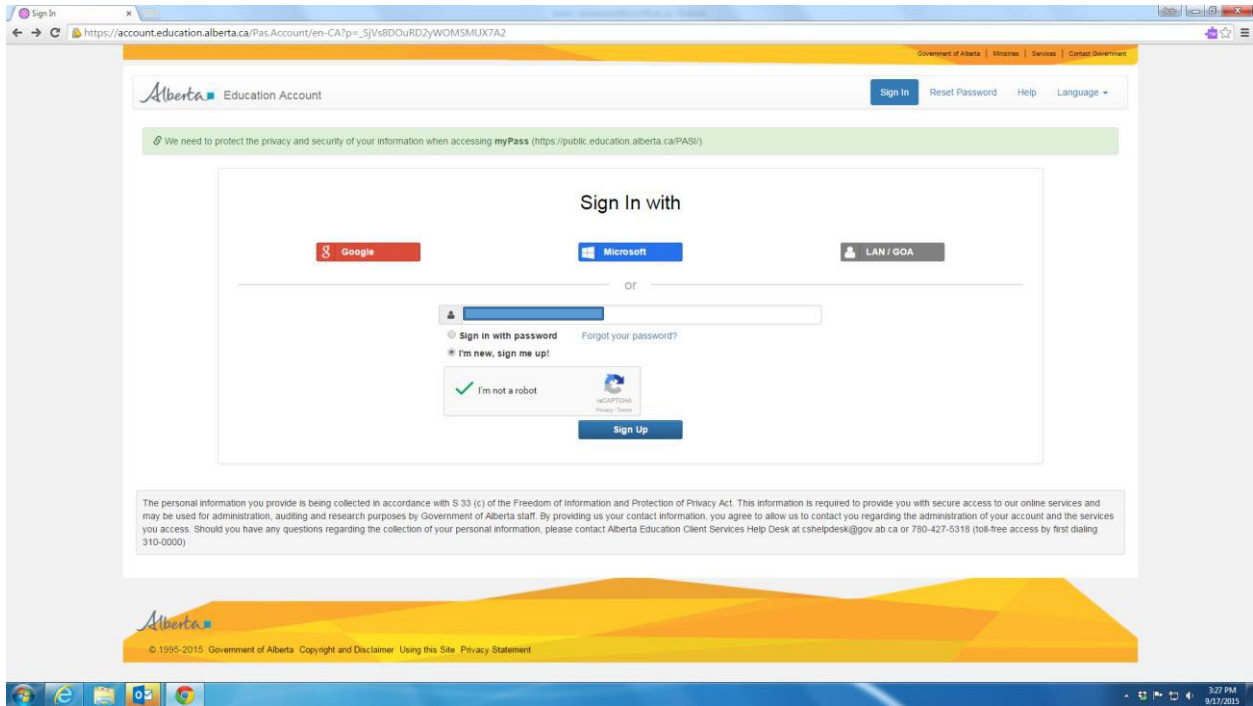
Google mypass or <https://public.education.alberta.ca/PASI/myPass>.



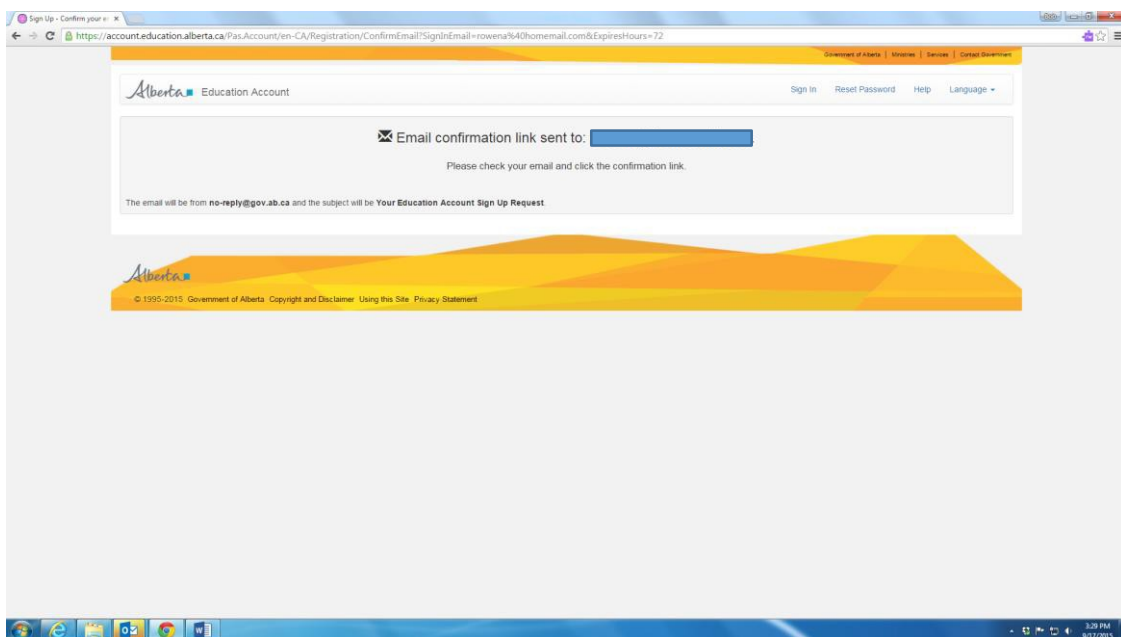
Choose Sign in.



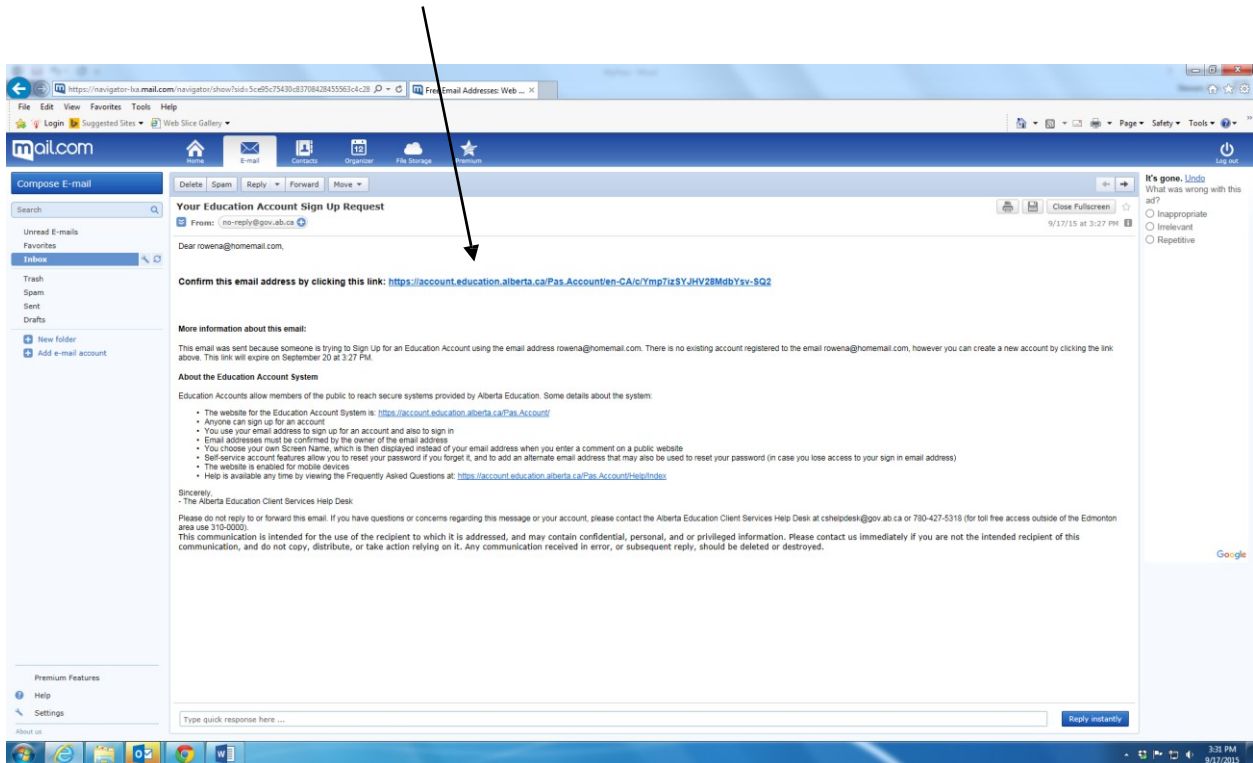
Enter your email address (Do not use your RVS email it is deactivated at the end of grade 12. Use your own personal email) and choose I'm new. Sometimes you have to go through a selection of questions to prove you are an actual person.



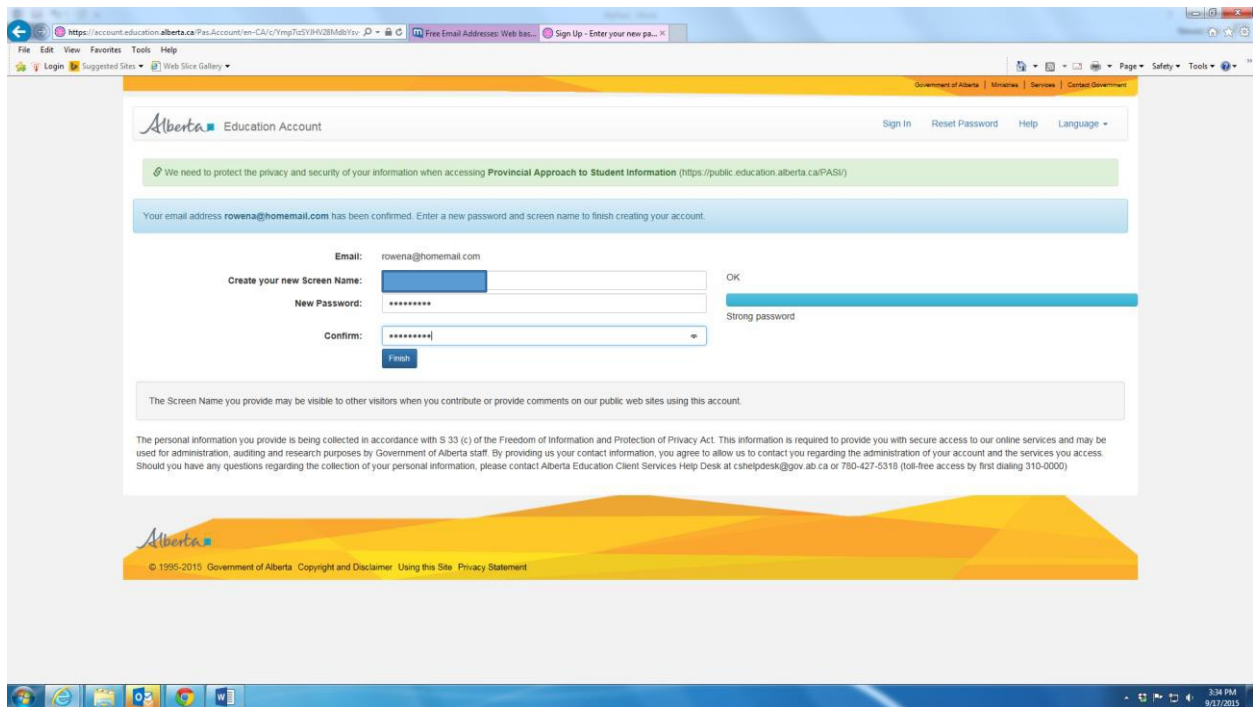
Choose "sign up" and an email will be sent to that email address.



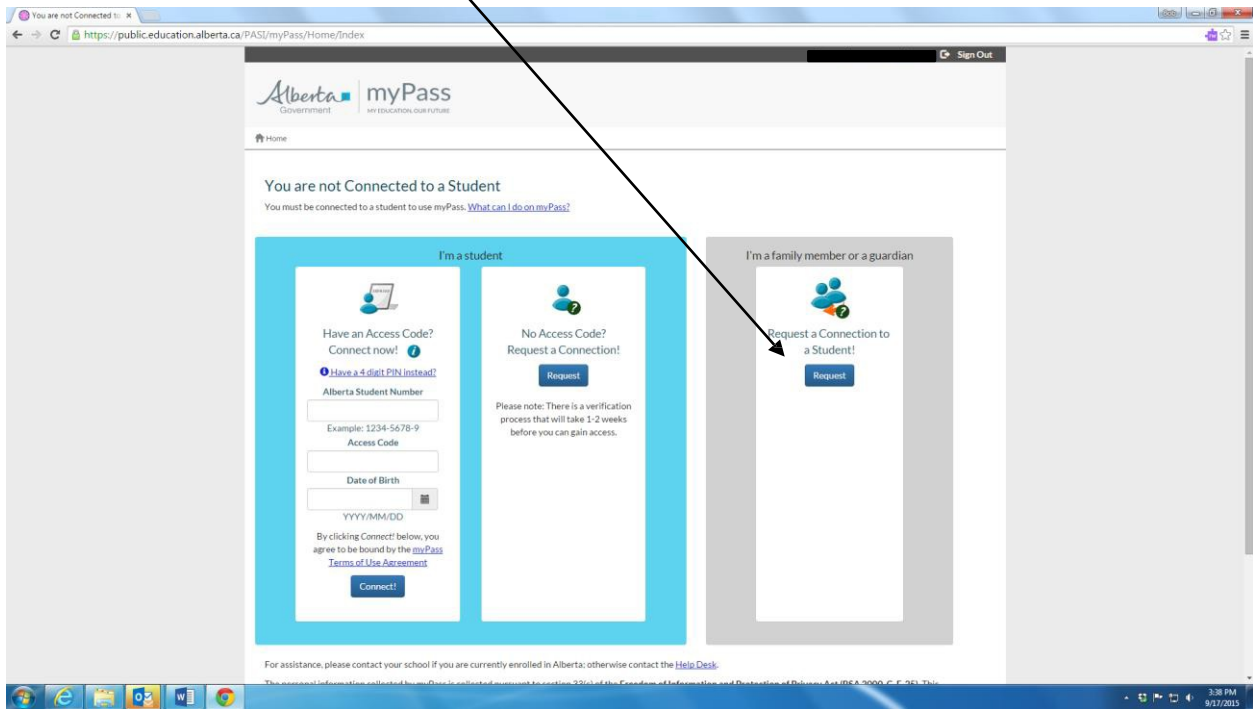
Go to your email and click on the link. The email arrives quite fast so if it has not arrived, check your spam folder.



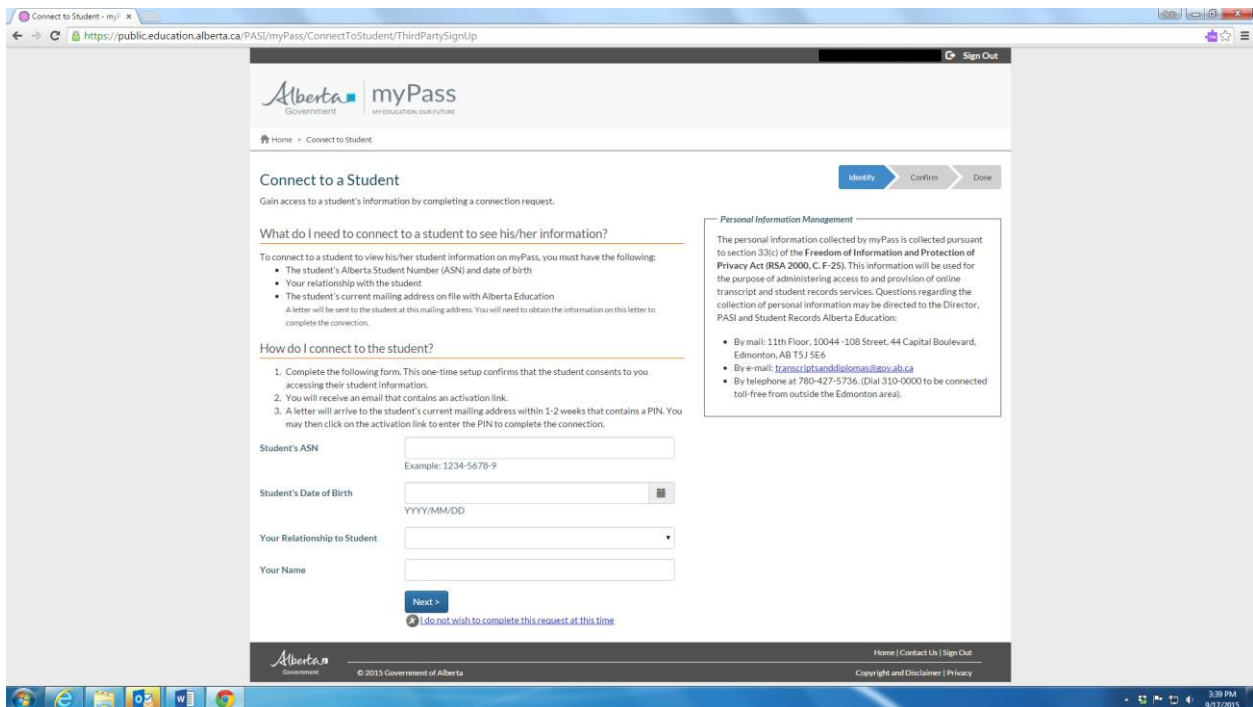
Create a screen name and a STRONG password.



Request a connection to a student.



Complete this page. You will need your Alberta School Number.



The next page will be a page where you confirm the student's address but it actually does not show the address for security reasons. Unless you have recently moved, click on "submit connection request". If you have recently moved, confirm your correct mailing address.

From here, an email will be sent to you. Keep it. A PIN will be mailed to you.

Once the PIN arrives in the mail, click on the link that was sent to your email and enter the PIN. You will now have access.

